

**AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE
AUTHORITY, HELD ON THE 3RD DAY OF MARCH 2008, 7:00 P.M., COUNTY
ADMINISTRATION CONFERENCE ROOM, MONTGOMERY COUNTY
GOVERNMENT CENTER, CHRISTIANSBURG, VIRGINIA:**

PRESENT:	James Politis	-Chair
	Mary Biggs	-Secretary-Treasurer
	Annette Perkins	-Member
	John Muffo	-Member
	William Brown	-Member
	Robert C. Fronk	-PSA Director
	Linda Pendleton	-Senior Program Assistant
	Marty McMahon	-County Attorney
	Malvin Wells	-Planning Commission
ABSENT:	Gary Creed	-Vice Chair
	Doug Marrs	-Member

CALL TO ORDER

Chair Politis called the meeting to order and determined that a quorum was present.

PUBLIC ADDRESS SESSION

There were no comments from the public.

CONSENT AGENDA

On a motion by Mary Biggs, seconded by Annette Perkins, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated March 3, 2008.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		Gary Creed
Annette Perkins		Doug Marrs
William Brown		
Mary Biggs		
James Politis		

**APPROVAL OF MINUTES
FEBRUARY 4, 2008**

On a motion by Mary Biggs, seconded by Annette Perkins, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the minutes dated February 4, 2008.

INTO WORK SESSION

On a motion by Mary Biggs, seconded by Annette Perkins, and carried; IT WAS RESOLVED, that the Public Service Authority hereby enters into Work Session for the purpose of discussing the following:

- A. Disconnect Fee
- B. Salary Survey
- C. Discontinuance of Water/Sewer Service for Non-Payment of Monthly Service Fees

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		Gary Creed
Annette Perkins		Doug Marrs
William Brown		
Mary Biggs		
James Politis		

OUT OF WORK SESSION

On a motion by Annette Perkins, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby ends their work session to return to regular session.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		Gary Creed
Annette Perkins		Doug Marrs
William Brown		
Mary Biggs		
James Politis		

Concerning the Disconnect Fee, the Board instructed the County Attorney to check and see if we need to hold a public hearing if we modify the fee.

Concerning the Salary Survey presentation, the following resolution was adopted:

R08-03-1 PAY GRADE ADJUSTMENTS

On a motion by Mary Biggs, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the following adjustments to the pay grade; and, that the Director is hereby authorized to make the adjustments effective April 1, 2008:

1. Advance the Utility Operator III and Utility Equipment Operator to Pay Grade 111

2. Advance the Utility Operator II and PSA Crew Leader to Pay Grade 113
3. Set the Utility Operator I at Pay Grade 116
4. Advance the Maintenance Supervisor to Maintenance Manager Pay Grade 118

The roll call vote on the foregoing motion is as follows:

John Muffo	Yes
Annette Perkins	Yes
William Brown	Yes
Mary Biggs	Yes
James Politis	Yes
Gary Creed	Absent
Doug Marrs	Absent

Concerning the discussion of the Discontinuance of Water/Sewer Service for Non-Payment of Monthly Service Fees, it was the consensus of the Board that the Director and County Attorney review the regulations and present recommendations at the next PSA meeting.

FINANCIAL REPORT

The financial report for period ending February 29, 2008 was presented for discussion.

DIRECTOR'S REPORT

The Director discussed the following items:

1. Monthly Activities Report
The February 2008 report was presented for review.
2. Plum Creek and Bethel Water Systems HAA5 & TTHM Sample Results
The PSA has sampled and received confirmation of compliance for the first quarter of 2008 (Jan. to March 2008) for both systems.
3. Prices Fork Water System Status
The PSA continues to receive water under the backup agreement with Blacksburg for this system. Recent communications with Radford Arsenal (Alliant Ammunition) indicate that they are still experiencing significant system leaks which prevent them from being able to provide an adequate supply for this system.
The PSA has sent two letters and received one letter from ATK addressing this situation and requesting correction of the problem.
4. New Vehicles
The two new vehicles purchased under the Virginia State Contract were received February 20, 2008.
5. Elliston-Lafayette Wastewater Treatment Plant Diffuser Project
The entrance/access road site work is complete. The cofferdam has been placed in the river. Completion of the work within the river must now be delayed till July 1 to not interfere with the spawning season of the Roanoke Logperch. In the interim, the sewer pipe and manholes will be installed to the river bank.

6. Woodview Well Pump Replacement
The Woodview well pump and discharge piping was replaced on February 20, 2008. The project progressed as expected and the pump is performing properly.
7. Riner Sewage Treatment Plant Warning Letter from DEQ
On February 6, 2008, the PSA received a Warning Letter from the DEQ for exceeding the E. Coli Permit discharge limit. The apparent problem is that the Ultraviolet Light (UV) system used for bacterial deactivation is not performing properly. We are currently working with the DEQ, UV manufacturer and laboratory to try several possible solutions.
The problem may be within the UV system necessitating a major overhaul or system replacement. Replacement of the UV system is estimated to cost between \$35,000 and \$45,000 installed.
8. Sewer Within Duncan GMC/Pontiac Site
On February 15, the Director met with VDOT personnel relative to substandard adjustments done to the existing sewer during the Route 460 By-Pass project. VDOT has committed to fund the cost of replacing the sewer with an adequate section. The PSA is to design and bid the work and VDOT will provide funding based upon the bids.
A tentative meeting is scheduled with the owner of the Duncan site to review options relative to area of fill over another portion of the existing sewer.
9. Water Meter Bidding
PSA staff indicates that we may want to consider another brand of radio-read meters in order to save money and streamline the meter reading process using vehicle mounted reading equipment. Initial review indicates that we may save about \$70 per meter for a comparable model. The PSA is in the process of preparing specifications for bidding.
Switching to another brand of water meters will require the PSA to consolidate the different models in our water systems to facilitate meter reading operations. Staff indicates that can be done through careful planning.
10. Happy Hollow Road Service Area Request to Town of Blacksburg
Board Member Muffo and the Director attended a Blacksburg Town Council Work Session on February 12, 2008 where council reviewed the service area request. Council indicated that they would only provide water/sewer service if the area of interest is taken into the Town through a boundary line adjustment.
11. PSA Director's Annual Performance Evaluation
The PSA Director's annual evaluation is due April 3, 2008. Copies were presented for Board Member completion and to return to Ms. Biggs by March 24, 2008.

It was suggested that the Utilities Committee arrange a meeting with the Town of Blacksburg to discuss future requests by customers and the Prices Fork Water System.

AUTHORITY MEMBERS' REPORT

Member Politis	-Discussed a conversation with Mr. Bob Fralin about a development on Mudpike Road and Mr. Fralin's desire to have utilities served by the Town of Christiansburg. Mr. Politis told Mr. Fralin that he could not make a decision; it would have to go through proper planning procedures.
----------------	--

INTO CLOSED MEETING**(In at 8:47 p.m.)**

On a motion by John Muffo, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby enters into Closed Meeting for the purpose of discussing the following:

- | | | |
|------------------|-----|--|
| Section 2.2-3711 | (3) | Discussion or Consideration of the Acquisition of Real Property for a Public Purpose Where Discussion in an Open Meeting Would Adversely Affect the Bargaining Position or Negotiating Strategy of the Public Body |
| | 1. | Blacksburg Country Club Estates Sewage System and Plant |

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		Gary Creed
Annette Perkins		Doug Marrs
William Brown		
Mary Biggs		
James Politis		

OUT OF CLOSED MEETING**(Out at 9:20 p.m.)**

On a motion by Annette Perkins, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority ends their Closed Meeting to return to Regular Session.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		Gary Creed
Annette Perkins		Doug Marrs
William Brown		
Mary Biggs		
James Politis		

CERTIFICATION OF CLOSED MEETING

On a motion by Annette Perkins, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Public Service Authority does hereby agree, that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the meeting to which this certification resolution applies; and (ii) only public business matters as were identified in the motion conveying the Closed Meeting were heard, discussed or considered by the Authority.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		Gary Creed
Annette Perkins		Doug Marrs
William Brown		
Mary Biggs		
James Politis		

ADJOURNMENT

There being no further business, Chair Politis adjourned the meeting to the next meeting scheduled for April 7, 2008.